

SmartWorks MFP V4 Help File

1. Overview

- [1.1 Navigation - Select Function. Start/Stop. Reset](#)
- [1.2 Program Timeout Reset](#)
- [1.3 Default Presets Document Types](#)
- [1.4 COPY Presets](#)
- [1.5 SCAN Presets](#)
- [1.6 PRINT Presets](#)
- [1.7 Color Modes & Fine Detail](#)
- [1.8 SmartWorks MFP Plus Added Features](#)
- [1.9 Quality Modes and Maximum Scan Length](#)

2 Simple operation

- [2.1 Loading Documents into a M25/40 scanner](#)
- [2.2 Copy without Preview](#)
- [2.3 Scan without Preview](#)
- [2.4 Print without Preview](#)
- [2.5 Copy with Preview](#)
- [2.6 Scan with Preview](#)
- [2.7 Print with Preview](#)

3 Advanced operation

- [3.1 Advanced Copy without Preview](#)
- [3.2 Advanced Scan without Preview](#)
- [3.3 Advanced Batch Scan without Preview](#)
- [3.4 Advanced Print without preview](#)
- [3.5 Advanced Copy with Preview](#)
- [3.6 Advanced Scan with Preview](#)
- [3.7 Advanced Batch Scan with Preview](#)
- [3.8 Advanced Print with preview](#)
- [3.9 Create/Delete a User Preset](#)

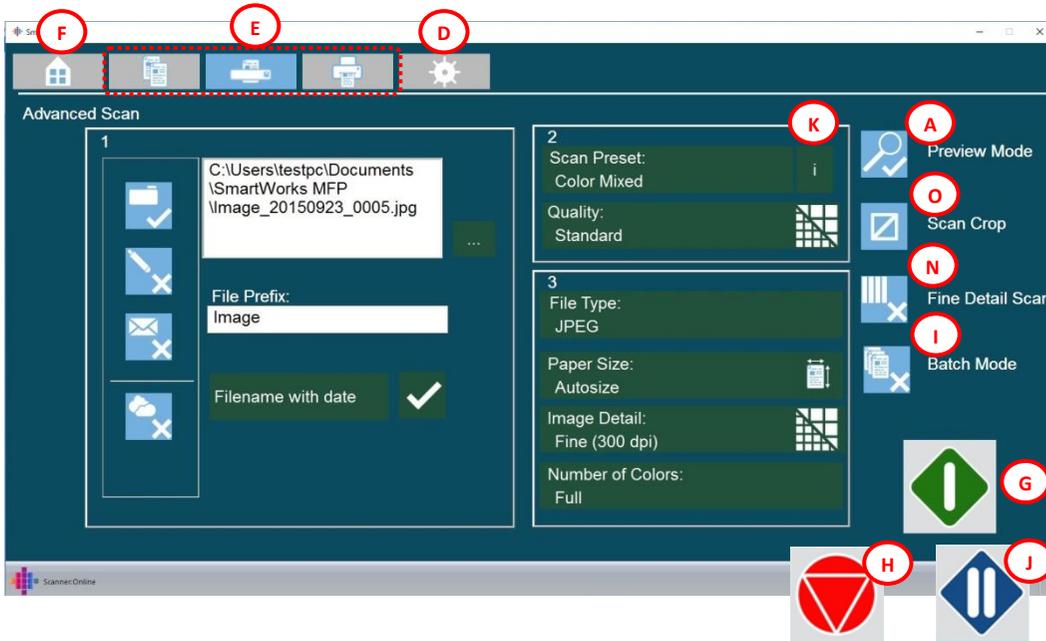
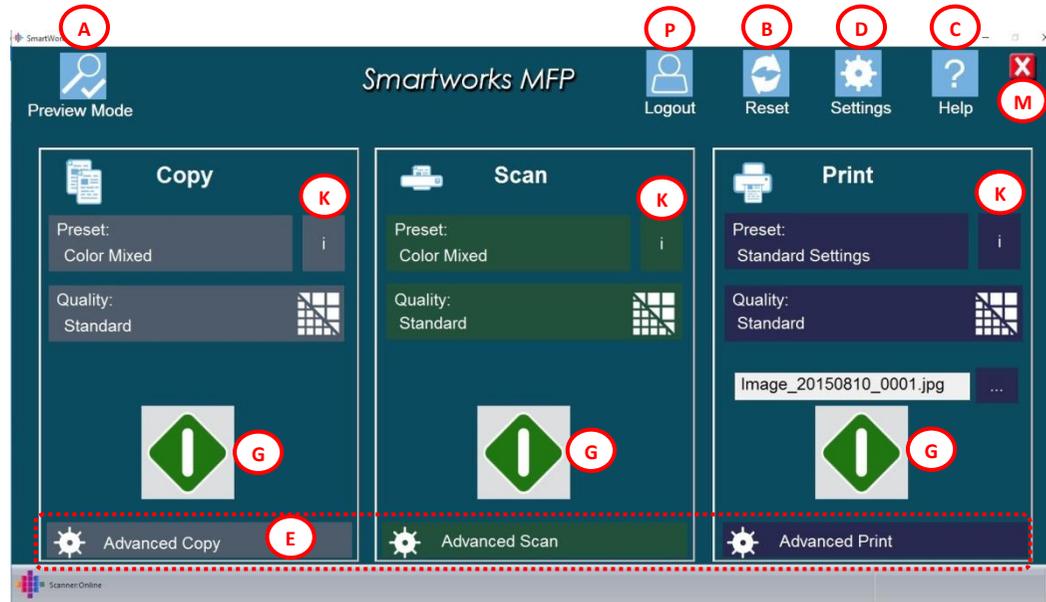
4 Settings

- [4.1 Settings](#)
- [4.2 Program Preferences.](#)
- [4.3 Program Reset Preferences](#)
- [4.4 Scanner Preferences](#)
- [4.5 User Accounts](#)
- [4.6 Job Log](#)
- [4.7 User Paper Sizes](#)

5 Notes

- [5.1 In case of error](#)
- [5.2 Scanner Calibration](#)
- [5.3 Scanner Diagnostics - AutoStitch](#)
- [5.4 M 25/40 Scanner – Rewind Speed](#)
- [5.5 Email notes](#)

1.1 Navigation: Start/Stop. Reset.



A	Preview Mode On/Off
B	Program Reset
C	Go to Help File. Displays software version number, then opens Help file.
D	Go to Program Settings Pages
E	Go to Advanced Function Page
F	Go to Home Page
G	Start Function
H	Stop Function
I	Batch Mode On/Off Sets On/Off (COPY function only)*
J	Pause Batch scanning
K	Open Preset information window
L	Close Preset Window and return to main program
M	Close program
N	Fine Detail On/Off
O	Auto Crop On/Off
P	User logout*
	*SmartWorks MFP Plus version only.





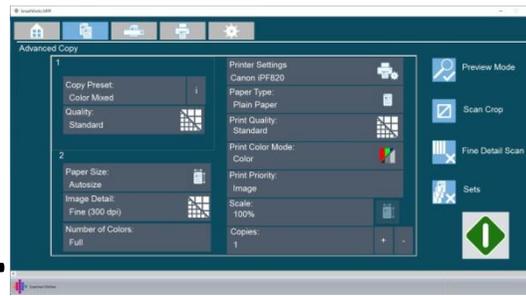
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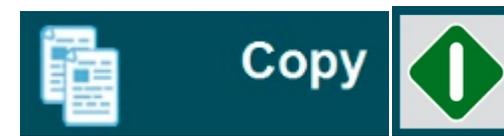
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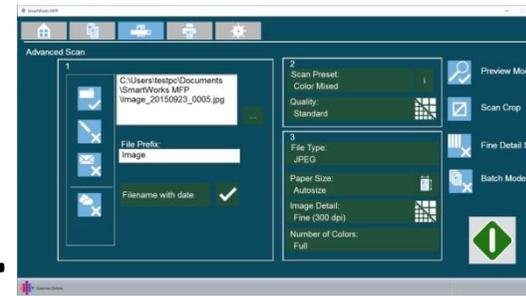
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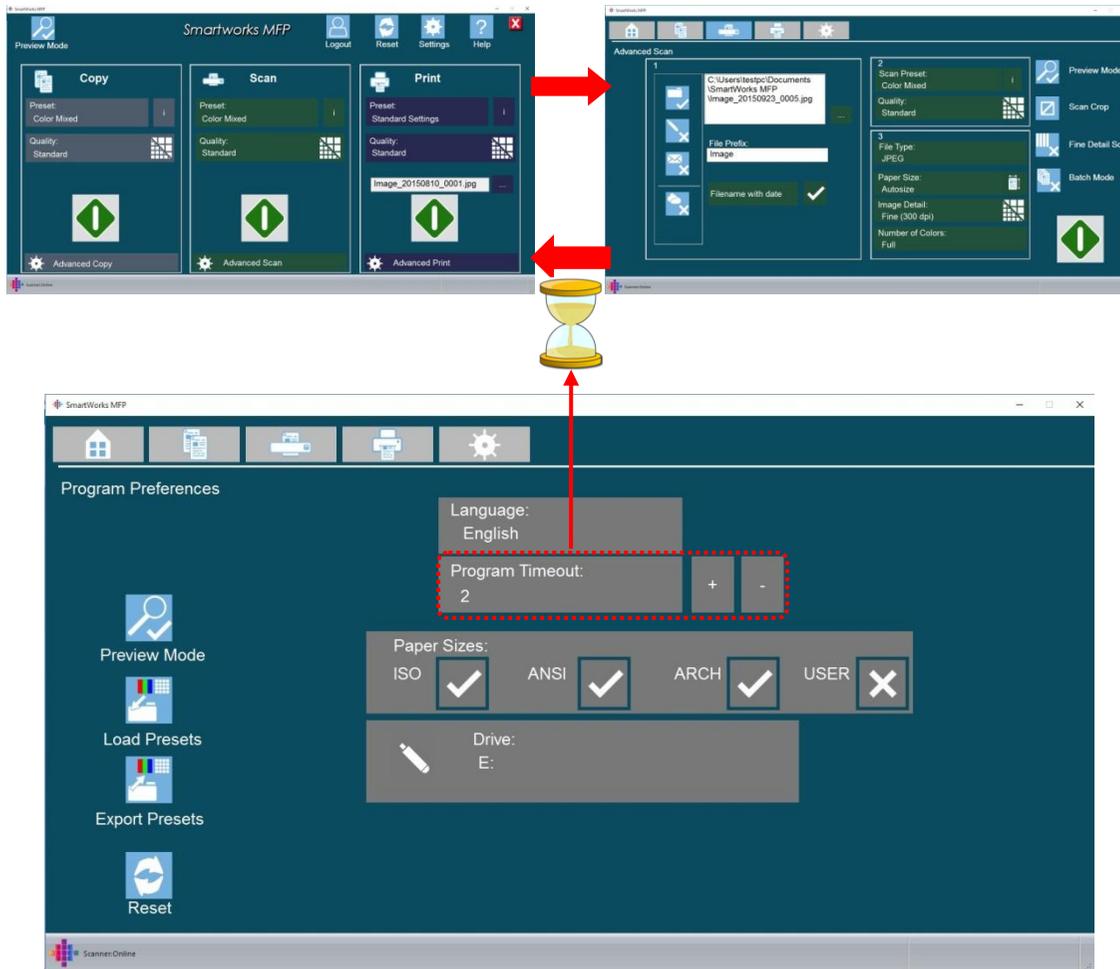
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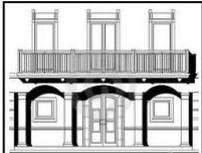
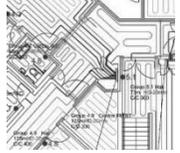
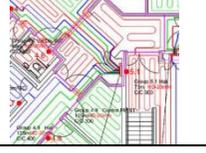


1.2 Program Timeout Reset



Time with no activity for program to reset to the Program Reset Preferences and return to Home Page.

1.3 Default Presets Document Types

Color Photo		Gray Photo		B&W Simple Threshold	
Color Mixed		Gray Lines		B&W background removal 1 Simple Threshold	
Color Graphics				B&W background removal 2 Adaptive Threshold	
Color Lines				B&W background removal 3 Adaptive Threshold	

PRINT ONLY
 "Standard Settings" = No change

Simple Threshold	Uses a single value to define the cut off point between black & white data applied across the whole image. Use to remove the background of well defined images.
Adaptive Threshold	Varies the value for the cut off point between black & white data across the image depending on the surrounding data. Use for images with varying intensity of data and background.

1.4 COPY Presets

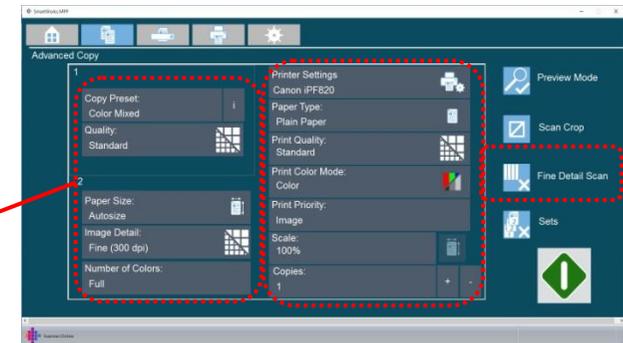
Copy Preset Color Mixed

ADVANCED COPY

Quality:	Standard
Color Mode:	Color
Paper Size:	Autosize
Image Detail:	Fine (300 dpi)
Number of Colors:	Full
Printer:	Canon iPF655
Paper Type:	Plain Paper
Print Quality:	Standard
Print Color Mode:	Color
Print Priority:	Image
Copies:	1
Scale:	100 %
Fine Detail Scan	Off

COPY PREVIEW

Brightness:	0
Sharpening:	1
Black Point:	5
White Point:	0
Mirror:	Off
Invert:	Off
RGB:	(0,0,0)



1.5 SCAN Presets

Scan Preset Color Mixed

←

ADVANCED SCAN

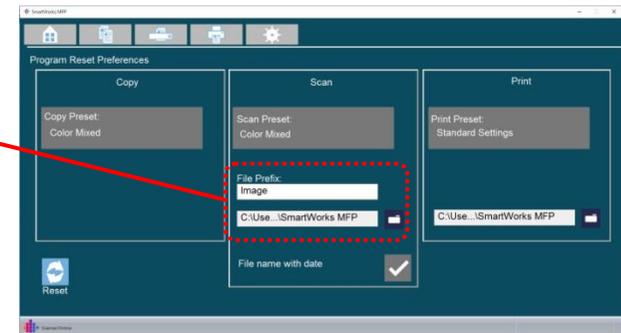
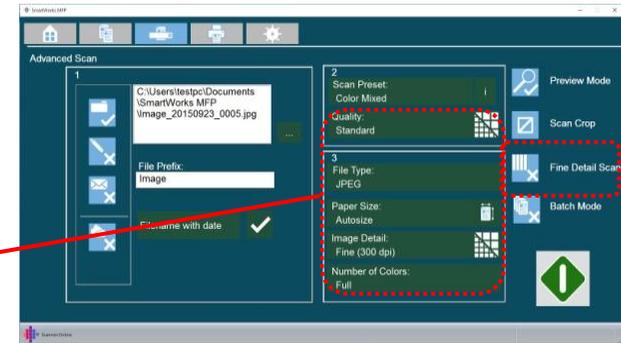
Quality:	Standard
Color Mode:	Color
Paper Size:	Autosize
Image Detail:	Fine (300 dpi)
Number of Colors:	Full
File Type:	JPEG

SCAN PREVIEW

Brightness:	0
Sharpening:	0
Black Point:	0
White Point:	0
Mirror:	Off
Invert:	Off
RGB:	(0,0,0)

PROGRAM RESET PREFERENCES:

Folder:	C:\Users\Demonstrator\Documents\SmartWorks MFP
File Prefix:	Image



1.6 PRINT Presets

←

Print Preset

Standard Settings

ADVANCED PRINT

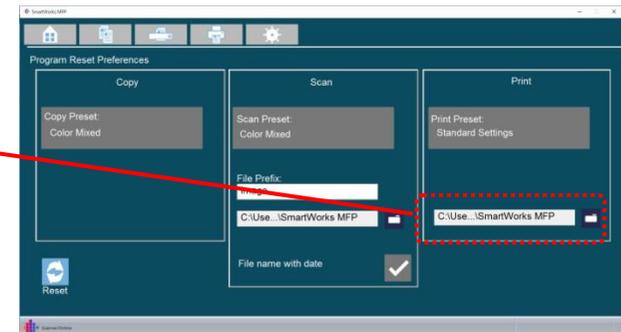
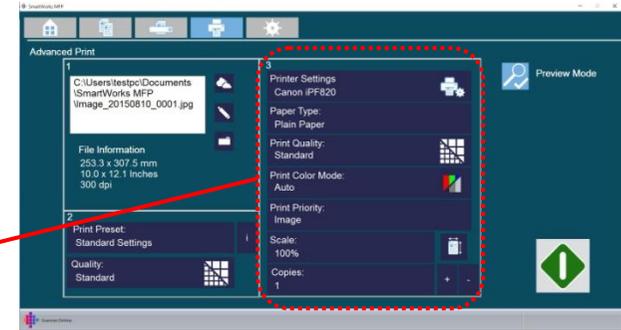
Quality:	Standard	}
Printer:	Canon iPF755	
Paper Type:	Coated Paper	
Print Quality:	Standard	
Print Color Mode:	Color	
Print Priority:	Image	
Copies:	1	
Scale:	100 %	

PRINT PREVIEW

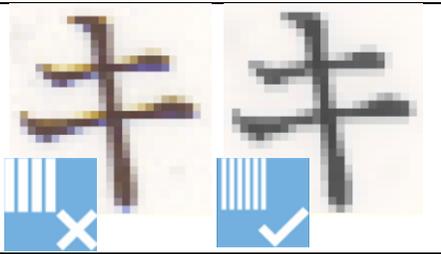
Brightness:	0	}
Sharpening:	0	
Black Point:	0	
White Point:	0	
Mirror:	Off	
Invert:	Off	
RGB:	(0,0,0)	

PROGRAM RESET PREFERENCES:

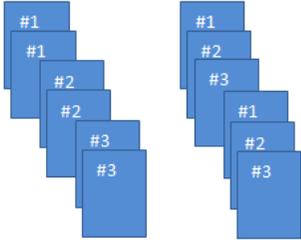
Folder: C:\Users\Demonstrator\Documents\SmartWorks MFP



1.7 Color Modes & Fine Detail

	<p>Full colour mode: Uses full RGB files with 16.7 million colors.</p>
	<p>256 Color Modes reduce the number of colors resulting in smaller files, but less smooth graduations.</p>
	<p>256 Auto: SmartWorks MFP creates a palette of the best 256 colours to use based on the actual scan data. The palette will be different for every scan.</p>
	<p>256 Palette: For the first scan, SmartWorks MFP creates a palette of the best 256 colours to use based on the actual scan data. (Same as 256 Auto). The next scans will be converted to 256 colours using the palette created in the first scan meaning the palette will be the same for every scan. This palette will be deleted after a program reset or timeout.</p>
	<p>Fine Detail Off (left): No change to scan data. Fine Detail On (right): Enhances fine lines and text by making them darker & more black.</p>

1.8 SmartWorks MFP Plus Dongle Added Features

RGB Colour editing in preview	While previewing an image, adjust the levels of Red, Green or Blue before print or save.
Multipage PDF on the fly	Scan multiple original documents into a single PDF file, with one page per scan.
Scan to PDF/A	PDF/A is a constrained form of Adobe PDF version 1.4 intended to be suitable for long-term preservation of page-oriented documents.
Print all PDF files	PDF files created outside of SmartWorks MFP and multipage PDFs can be printed via DPS.
Variable JPEG compression ratio	Select Low, Medium or High quality (files sizes are small, medium or large respectively).
User Accounts	Ability to create up to 18 user accounts with usernames and/or password requiring users to login to use SmartWorks MFP.
Job log per user	Job history is recorded against each user. This information can be used for billing purposes.
User paper sizes	The user can create and store 6 additional user paper sizes
<p>Sets: Off On</p>  <p>The diagram shows two scenarios for scanning a set of three pages. On the left, labeled 'Sets: Off', three blue rectangular pages are shown overlapping. The top page is labeled '#1', the middle page is labeled '#2', and the bottom page is labeled '#3'. On the right, labeled 'On', three blue rectangular pages are shown overlapping. The top page is labeled '#1', the middle page is labeled '#2', and the bottom page is labeled '#3'. This illustrates that when 'Sets' is 'On', the pages are scanned in order and then printed out in order.</p>	Collated sets. Scan a set of pages, and then print out each copy in page order.

1.9 Quality Modes and Maximum Scan Length

Quality Mode	Scan dpi	Print Mode
Draft	200	Draft
Standard	300	Standard
Best	600	Best
Custom	XXX	YYY

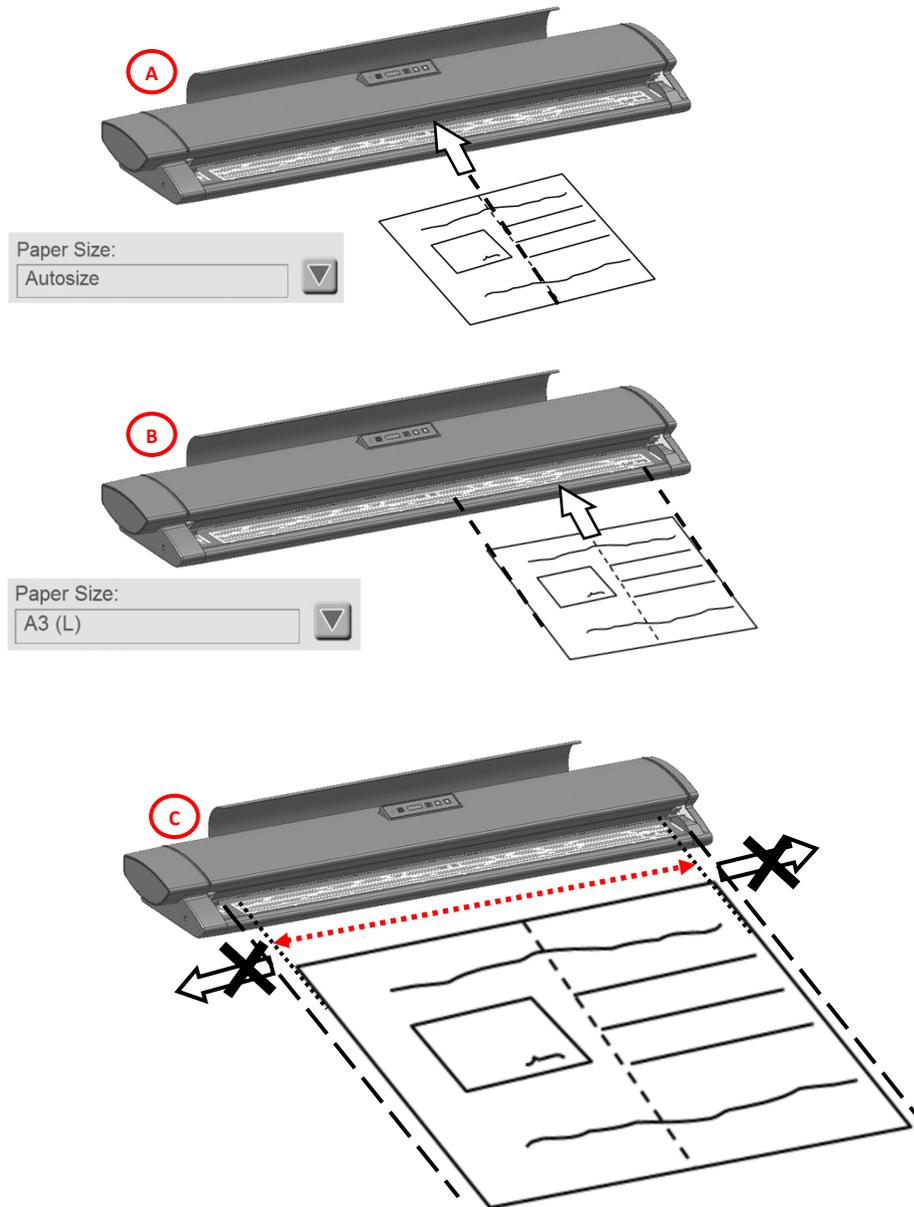
Where XXX & YYY are the current user settings if different to Draft/Standard/Best.

To create "Custom" mode, select using the Advanced pages & saved as a User Preset.

Maximum Scan Length (Meters)						
DPI	100	200	300	400	600	1200
JPEG	8.00	8.00	5.08	4.11	2.44	0.61
TIFF	15.24	15.24	10.03	5.08	2.44	0.61

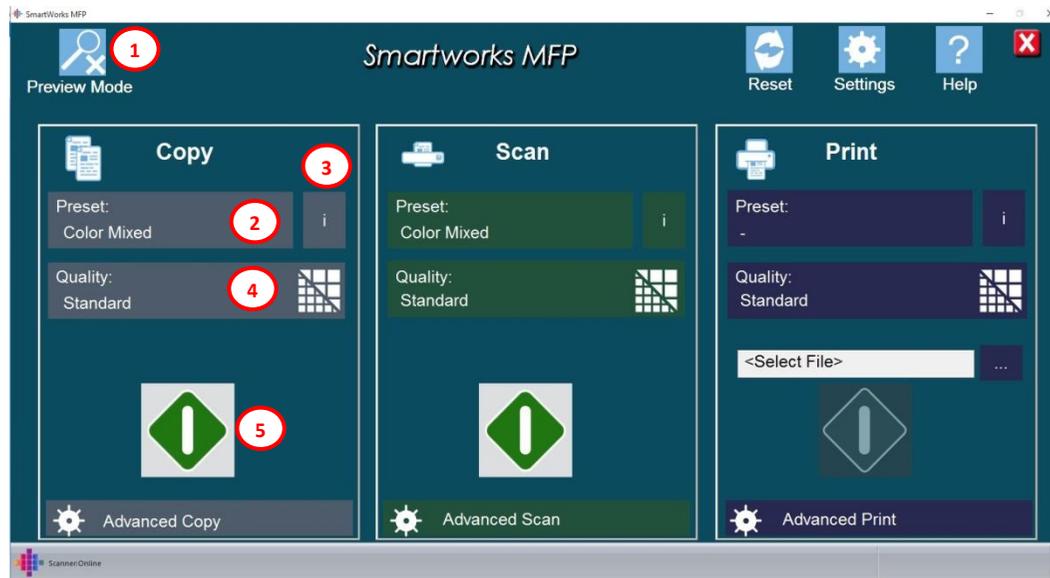
Maximum Scan Length (Inches)						
DPI	100	200	300	400	600	1200
JPEG	315	315	200	162	96	24
TIFF	600	600	395	200	96	24

2.1 Loading Documents into a M25/40



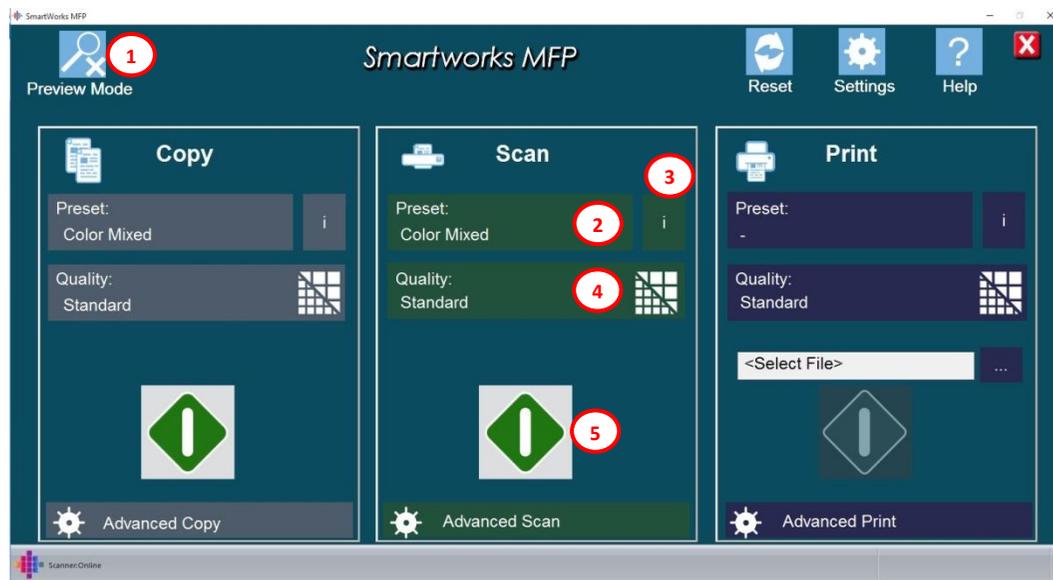
A	AUTOMATIC document size detection can be used in the CENTER.
B	Documents scanned with MANUAL sizing should be loaded face-up on the RIGHT side of the scanner.
C	Automatic sizing will not work outside of the marked area on the paper tray.
Thick documents up to 2mm must be flexible and the paper return guide removed. Some media should be scanned at reduced speeds to obtain optimal image quality. It is not possible to guarantee to scan all media.	

2.2 COPY without Preview



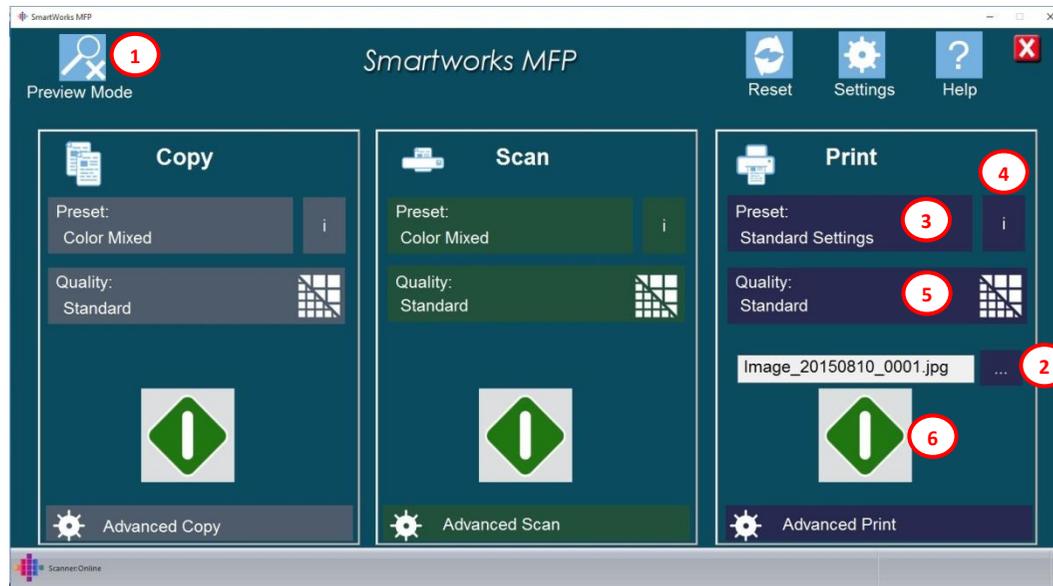
1	Select Preview Mode OFF
2	Select COPY Preset: <ul style="list-style-type: none"> • Color Photo, Mixed, Graphics, Lines • Gray Photos, Lines • BW, BW Cleanup 1, 2, 3 • User Preset *
3	Review all Setting if required.
4	Select Quality Mode
5	Insert document & press GREEN button **
* User Presets are created on the Advanced page	
** Cancel printing by pressing the red button. If this button has returned to green, cancel using the control panel on the printer.	

2.3 SCAN without Preview



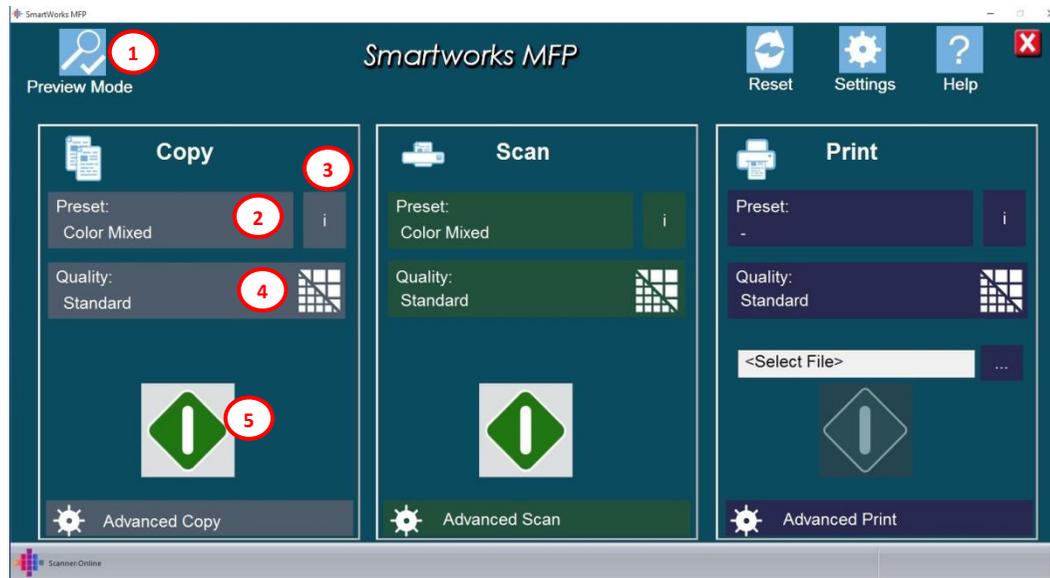
1	Select Preview Mode OFF
2	Select SCAN Preset: <ul style="list-style-type: none"> • Color Photo, Mixed, Graphics, Lines • Gray Photos, Lines • BW, BW Cleanup 1, 2, 3 • User Preset*
3	Review all Setting if required.
4	Select Quality Mode
5	Insert document & press GREEN button
* User Presets are created on the Advanced page	

2.4 PRINT without Preview



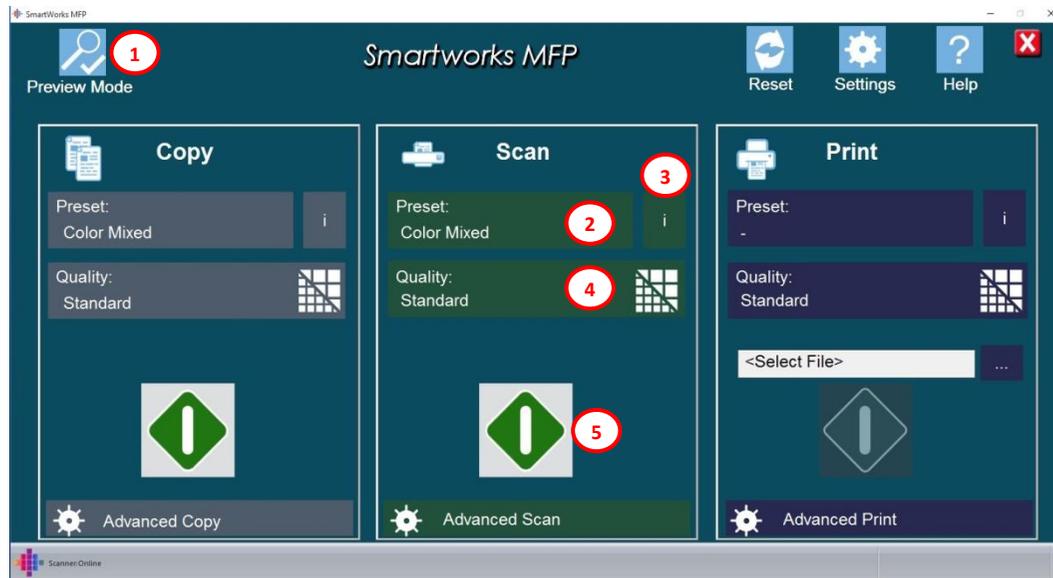
1	Select Preview Mode OFF
2	Browse to select file* to print. Once selected the Green button will appear.
3	Select PRINT Preset (Limited by color of file to be printed): <ul style="list-style-type: none"> • "Standard Setting" (no changes) • Color Photo, Mixed, Graphics, Lines • Gray Photos, Lines • User Preset**
4	Review all Setting if required.
5	Select Quality Mode
6	Press GREEN button***
<p>* SmartWorks MFP single page files only. SmartWorks MFP Plus version will send other PDF files to DPS for printing.</p>	
<p>** User Presets are created on the Advanced page</p>	
<p>*** Cancel printing by pressing the red button. If this button has returned to green, cancel using the control panel on the printer.</p>	

2.5 COPY with Preview



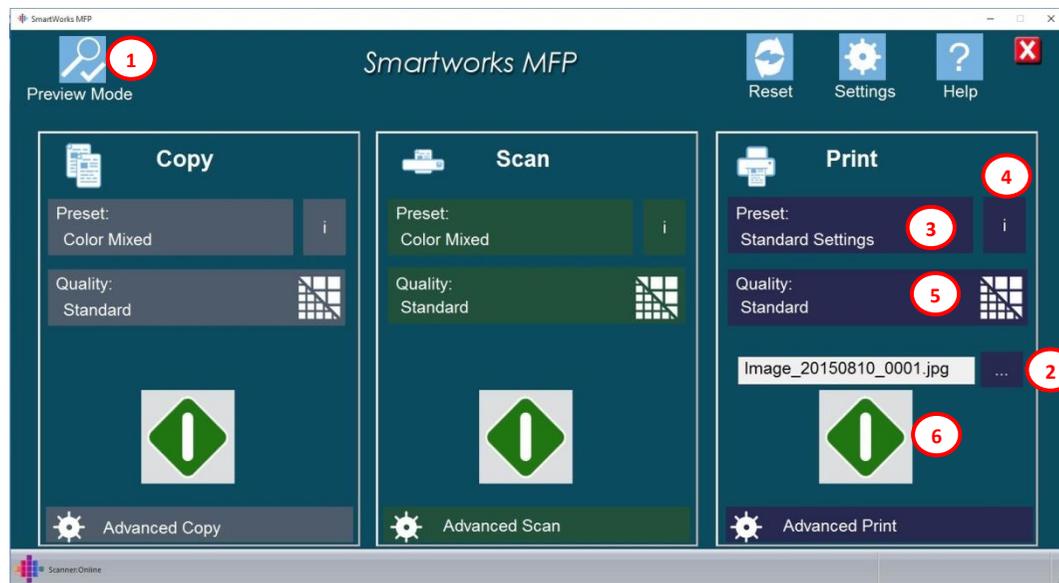
1	Select Preview Mode ON
2	Select COPY Preset: <ul style="list-style-type: none"> • Color Photo, Mixed, Graphics, Lines • Gray Photos, Lines • BW, BW Cleanup 1, 2, 3 • User Preset*
3	Review all Setting if required.
4	Insert document & press GREEN button
5	Select Quality Mode
6	Adjust preview image on screen, repeating as necessary: Adjust Brightness / White Point / Black Point / Sharpening / Deskew / Crop / Invert / Mirror / View & Zoom RGB levels***
7	Press GREEN button to accept edits & print OR 8 to Cancel job**
* User Presets are created on the Advanced page	
** Cancel printing by pressing the red button. If this button has returned to green, cancel using the control panel on the printer.	
*** SmartWorks MFP Plus version only.	

2.6 SCAN with Preview



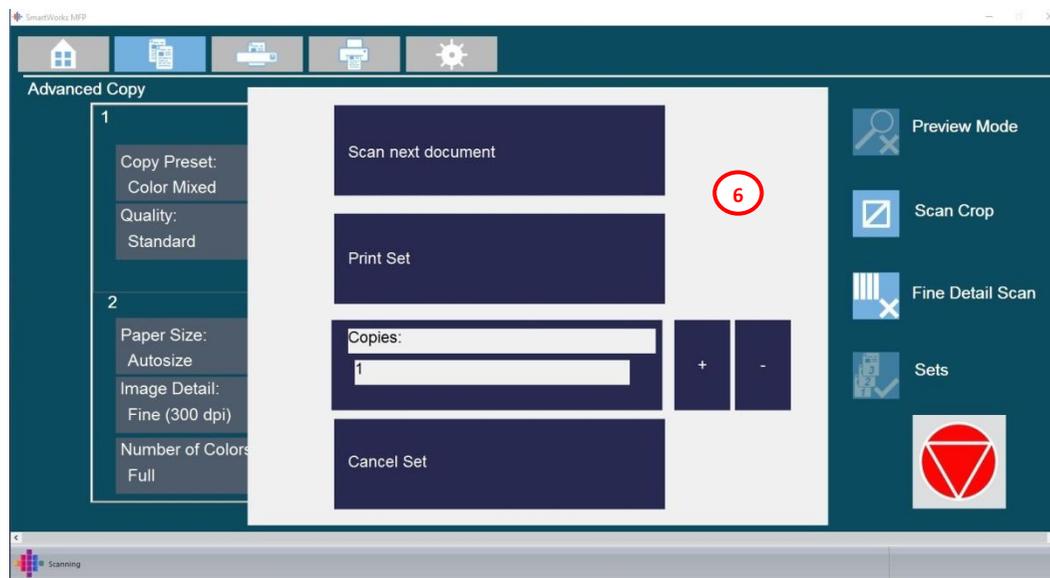
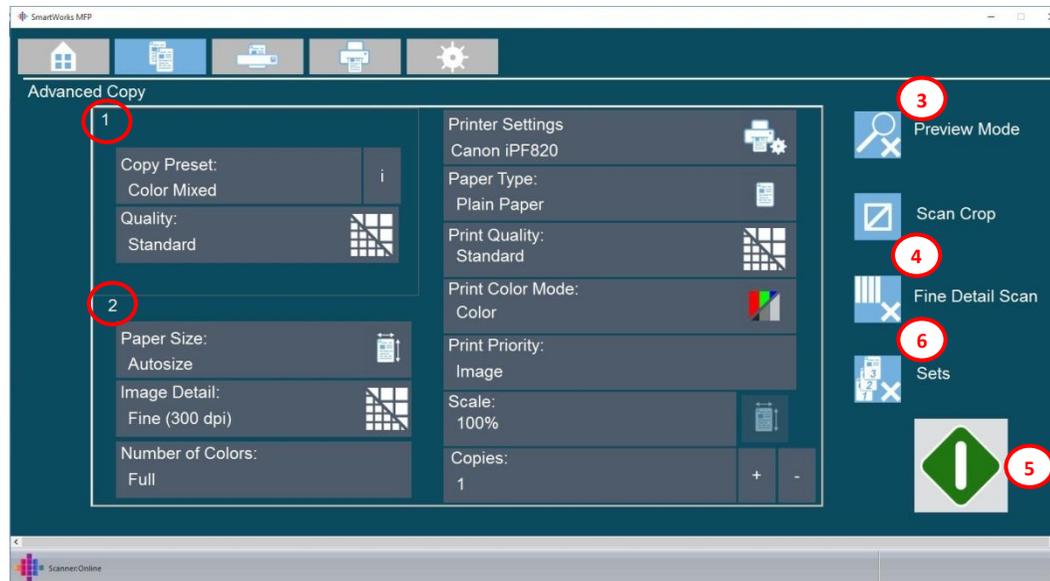
1	Select Preview Mode ON
2	Select SCAN Preset: <ul style="list-style-type: none"> • Color Photo, Mixed, Graphics, Lines • Gray Photos, Lines • BW, BW Cleanup 1, 2, 3 • User Preset*
3	Review all Setting if required.
4	Insert document & press GREEN button
5	Select Quality Mode
6	Adjust preview image on screen, repeating as necessary: Adjust Brightness / White Point / Black Point / Sharpening / Deskew / Crop / Invert / Mirror / View & Zoom RGB levels**
7	Press GREEN button to accept edits & save OR 8 to Cancel job
* User Presets are created on the Advanced page	
** SmartWorks MFP Plus version only.	

2.7 PRINT with Preview



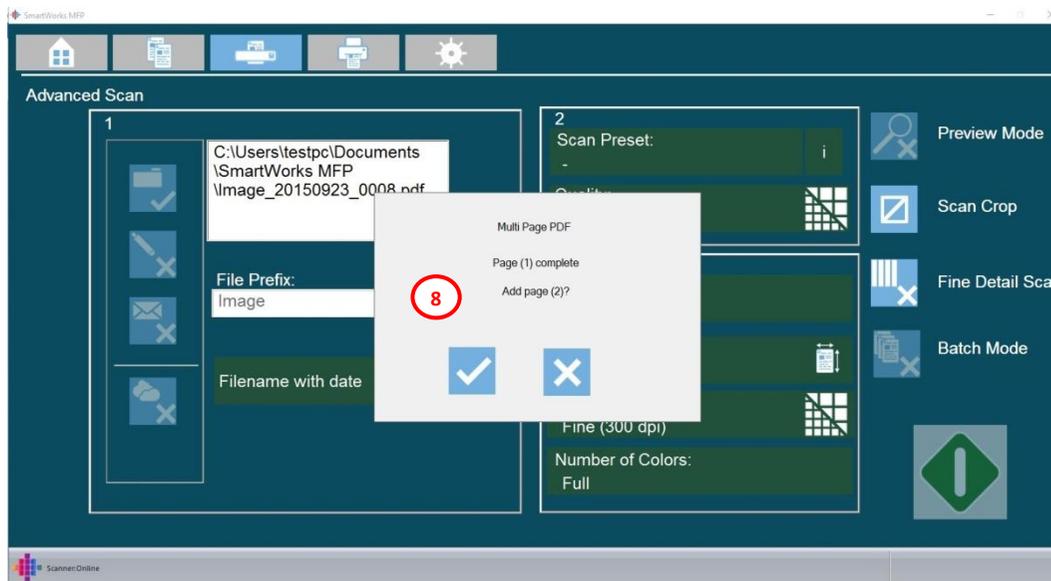
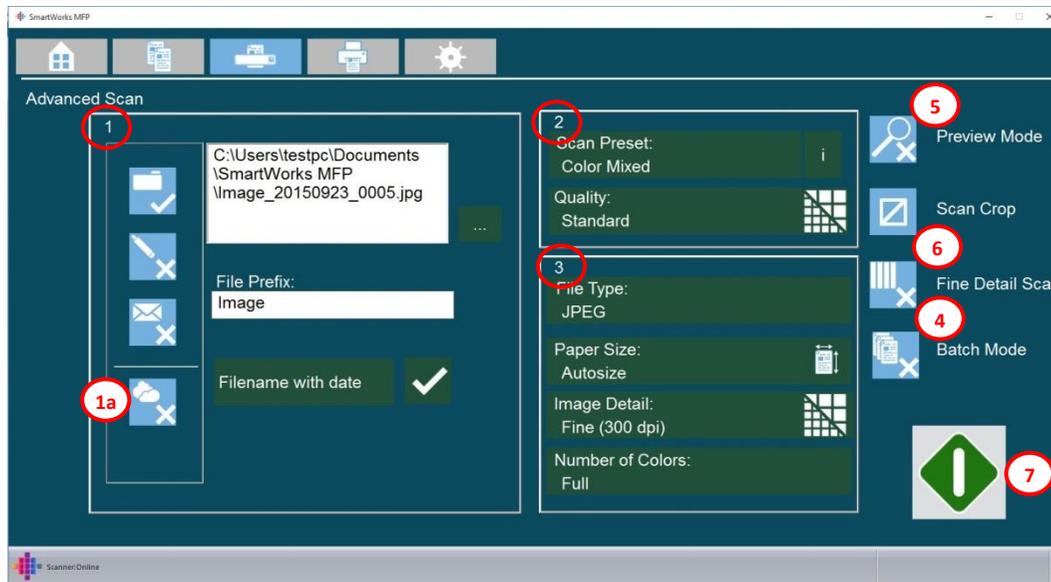
1	Select Preview Mode ON
2	Browse to select file* to print. Once selected the Green button will appear.
3	Select PRINT Preset (Limited by color of file to be printed): <ul style="list-style-type: none"> • “Standard Setting” (no changes) • Color Photo, Mixed, Graphics, Lines • Gray Photos, Lines • User Preset**
4	Review all Setting if required.
5	Select Quality Mode
6	Press GREEN button
7	Adjust preview image on screen, repeating as necessary: Adjust Brightness / White Point / Black Point / Sharpening / Deskew / Crop / Invert / Mirror / View & Zoom RGB levels ***
8	Press GREEN button to accept edits & print OR 9 to Cancel job
* SmartWorks MFP single page files only. SmartWorks MFP Plus version will send other PDF files to DPS for printing.	
** User Presets are created on the Advanced page	
*** SmartWorks MFP Plus version only.	

3.1 Advanced COPY without Preview



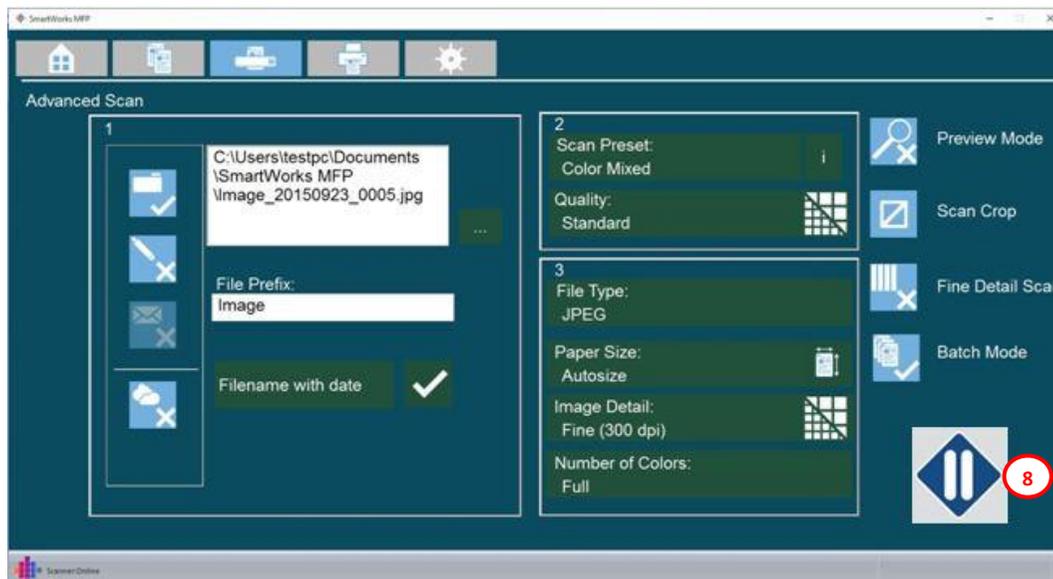
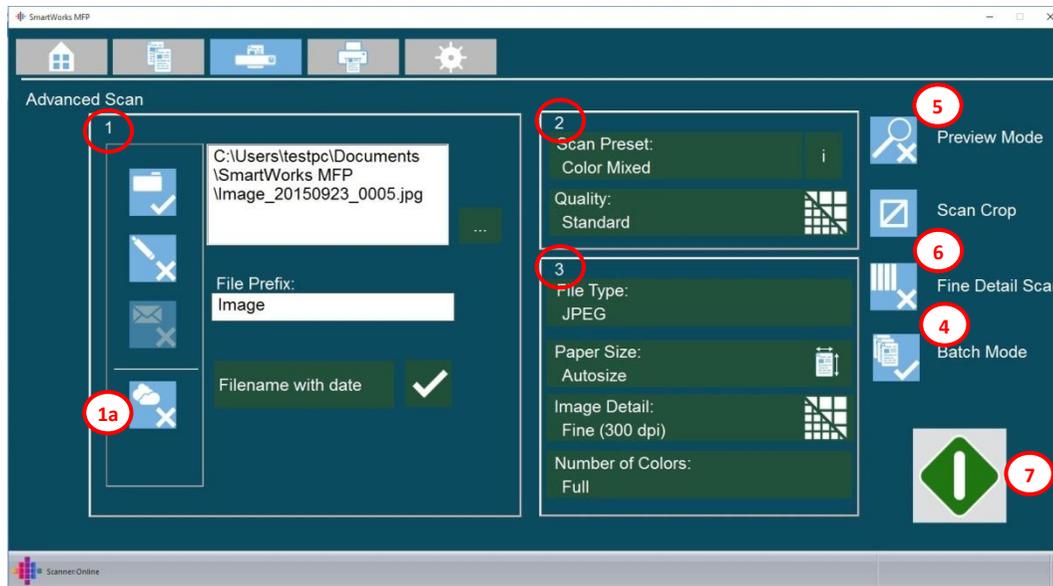
1	<p>Select COPY Preset:</p> <ul style="list-style-type: none"> • Color Photo, Mixed, Graphics, Lines • Gray Photos, Lines • BW, BW Cleanup 1, 2, 3 • User Preset* <p>Select Quality Mode</p>
2	Adjust Original Document settings and Print settings if required **
3	Select Preview Mode OFF
4	Select Fine Detail On/Off. Select Auto Crop On/Off. (See Scanner Preferences).
5	Insert document & press GREEN button ***
6	<p>If Sets is On*****</p> <p>Scan as normal, and then add pages as required before choosing the number of copies of the set to print.</p>
* Please see – Create/Delete a User Preset	
** “Paper Type, Print Quality, Color Mode & Print Priority & Copies” overwrite the Windows printer driver settings. “Scale” is applied independently.	
*** Cancel printing by pressing the red button. If this button has returned to green, cancel using the control panel on the printer.	
*****SmartWorks MFP PLUS version only	

3.2 Advanced SCAN without Preview



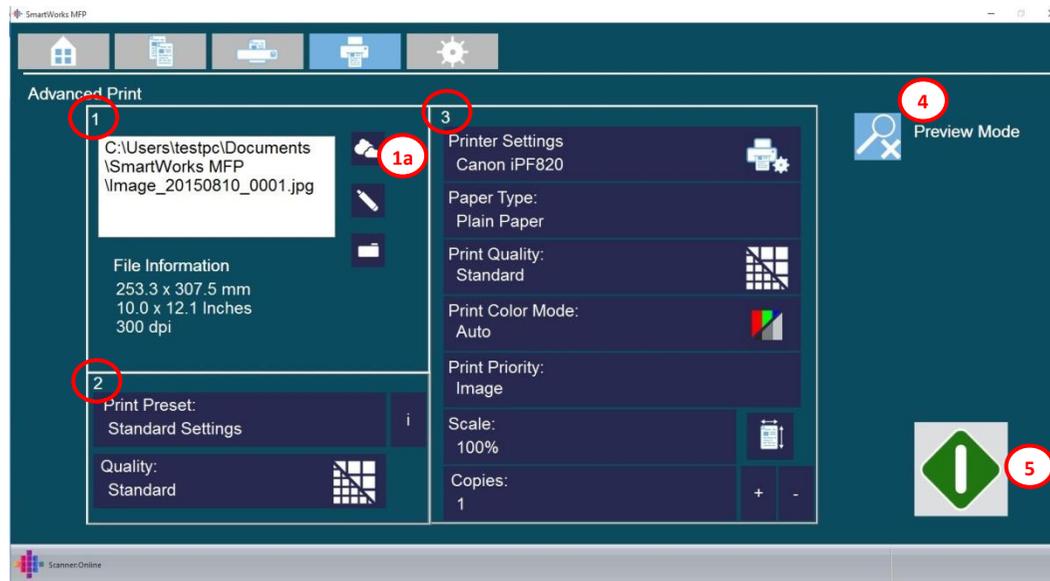
1	<p>Select scan file output to folder, USB drive or email. Browse to select alternative folder if required. Edit Filename prefix if required. Add date within scan filename.</p>
1a	<p>Select Cloud ON to make a copy of the scan file on the Cloud</p>
2	<p>Select SCAN Preset:</p> <ul style="list-style-type: none"> • Color Photo, Mixed, Graphics, Lines • Gray Photos, Lines • BW, BW Cleanup 1, 2, 3 • User Preset* <p>Select Quality Mode</p>
3	<p>Adjust Original document settings if required</p>
4	<p>Select Batch Mode OFF</p>
5	<p>Select Preview Mode OFF</p>
6	<p>Select Fine Detail On/Off. Select Auto Crop On/Off. (See Scanner Preferences)</p>
7	<p>Insert document & press GREEN button</p>
8	<p>If File Type = Multipage PDF** Scan as normal, and then add pages as required.</p>
<p>* Please see - Create/Delete a User Preset</p>	
<p>** SmartWorks MFP Plus version only.</p>	

3.3 Advanced BATCH SCAN without Preview



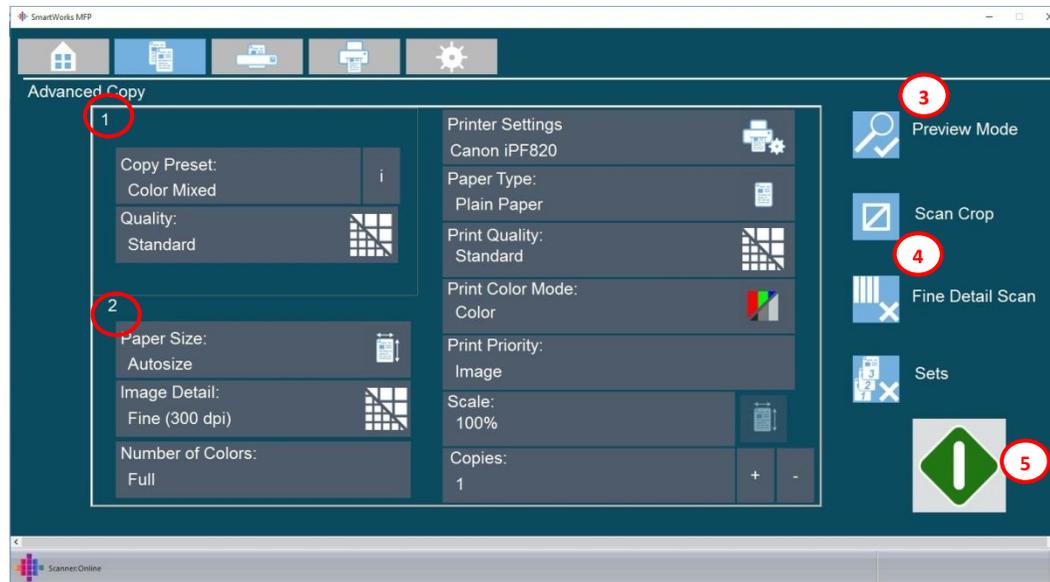
1	<p>Select scan file output to folder, USB drive or email. Browse to select alternative folder if required. Edit Filename prefix if required. Add date within scan filename.</p>
1a	<p>Select Cloud ON to make a copy of the scan file on the Cloud</p>
2	<p>Select SCAN Preset:</p> <ul style="list-style-type: none"> • Color Photo, Mixed, Graphics, Lines • Gray Photos, Lines • BW, BW Cleanup 1, 2, 3 • User Preset* <p>Select Quality Mode</p>
3	<p>Adjust Original document settings if required</p>
4	<p>Select Batch Mode ON</p>
5	<p>Select Preview Mode OFF</p>
6	<p>Select Fine Detail On/Off. Select Auto Crop On/Off. (See Scanner Preferences)</p>
7	<p>Insert document & press GREEN button</p>
8	<p>Insert next document or press PAUSE to stop Batch scanning.</p>
<p>* Please see - Create/Delete a User Preset</p>	

3.4 Advanced PRINT without Preview

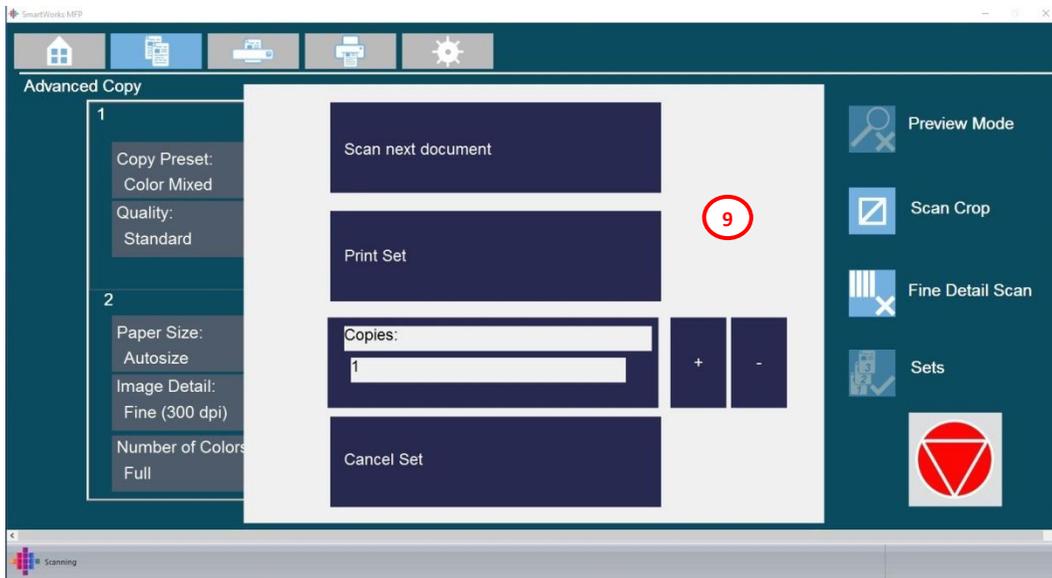


1	Select the source of the file**** to be printed. Once selected the Green button will appear.
1a	Selecting the Cloud will allow printing of SmartWorks MFP files from the Cloud. SmartWorks MFP single page files only.
2	Select PRINT Preset (Limited by color of file to be printed): <ul style="list-style-type: none"> • “Standard Setting” (no changes). • Color Photo, Mixed, Graphics, Lines • Gray Photos, Lines • User Preset* Select Quality Mode
3	Adjust Print settings if required **
4	Select Preview Mode OFF
5	Insert document & press GREEN button ***
* Please see - Create/Delete a User Preset	
** “Paper Type, Print Quality, Color Mode & Print Priority & Copies” overwrite the Windows printer driver settings. “Scale” is applied independently.	
*** Cancel printing by pressing the red button. If this button has returned to green, cancel using the control panel on the printer.	
**** SmartWorks MFP single page files only. SmartWorks MFP Plus version will send other PDF files to DPS for printing.	

3.5 Advanced COPY with Preview

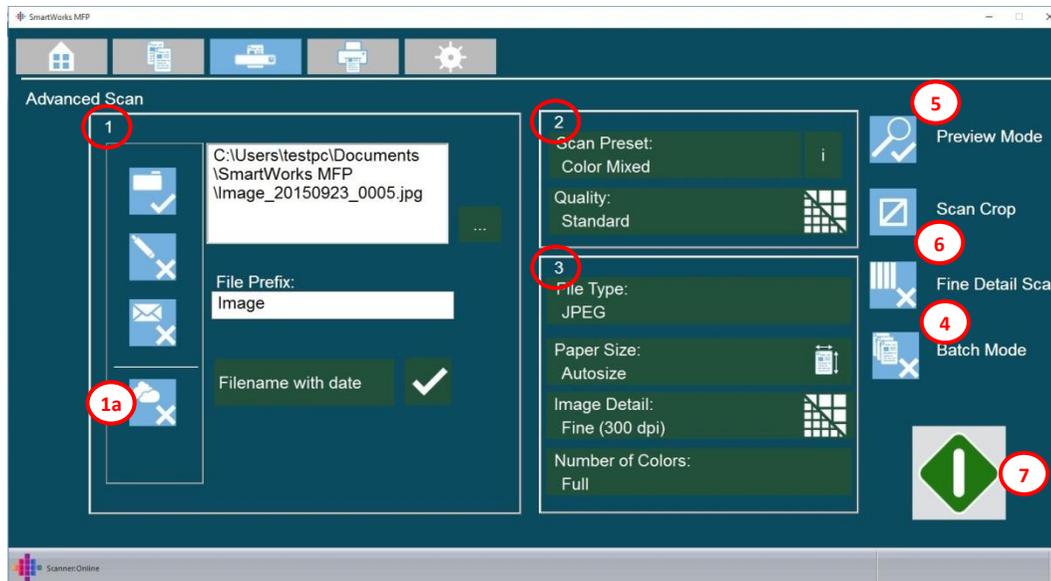


1	<p>Select COPY Preset:</p> <ul style="list-style-type: none"> • Color Photo, Mixed, Graphics, Lines • Gray Photos, Lines • BW, BW Cleanup 1, 2, 3 • User Preset* <p>Select Quality Mode</p>
2	Adjust Original Document settings and Print settings if required**
3	Select Preview Mode ON
4	Select Fine Detail On/Off. Select Auto Crop On/Off. (See Scanner Preferences)
5	Insert document & press GREEN button
6	Adjust preview image on screen, repeating as necessary: Adjust Brightness / White Point / Black Point / Sharpening / Deskew / Crop / Invert / Mirror / View & Zoom RGB levels ****
7	Press GREEN button to accept edits & print OR 8 to Cancel job ***

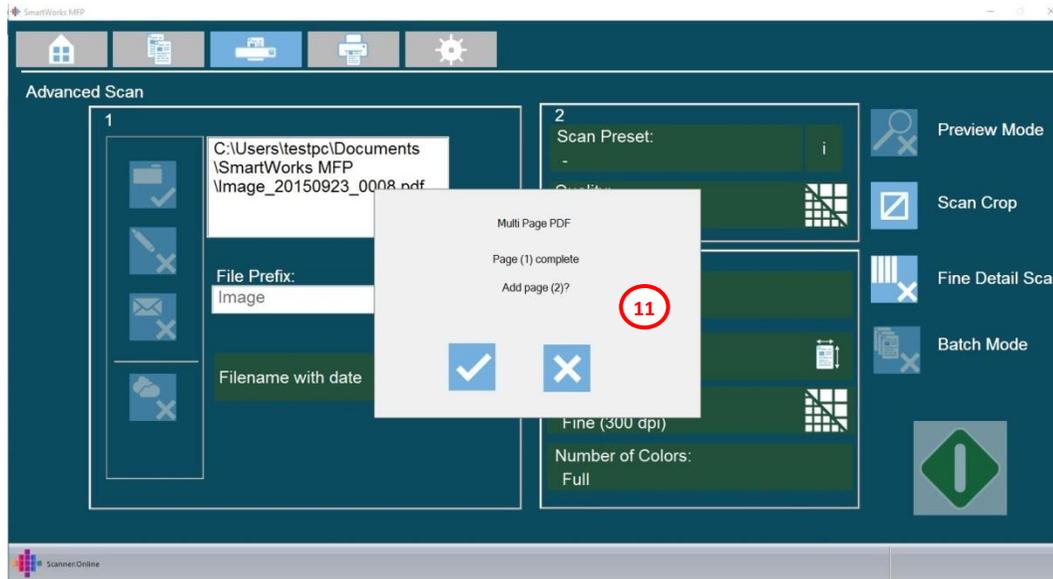


9	If Sets is On***** Scan as normal, and then add pages as required before choosing the number of copies of the set to print.
* Please see - Create/Delete a User Preset	
** "Paper Type, Print Quality, Color Mode & Print Priority & Copies" overwrite the Windows printer driver settings. "Scale" is applied independently.	
*** Cancel printing by pressing the red button. If this button has returned to green, cancel using the control panel on the printer.	
**** SmartWorks MFP Plus version only.	

3.6 Advanced SCAN with Preview

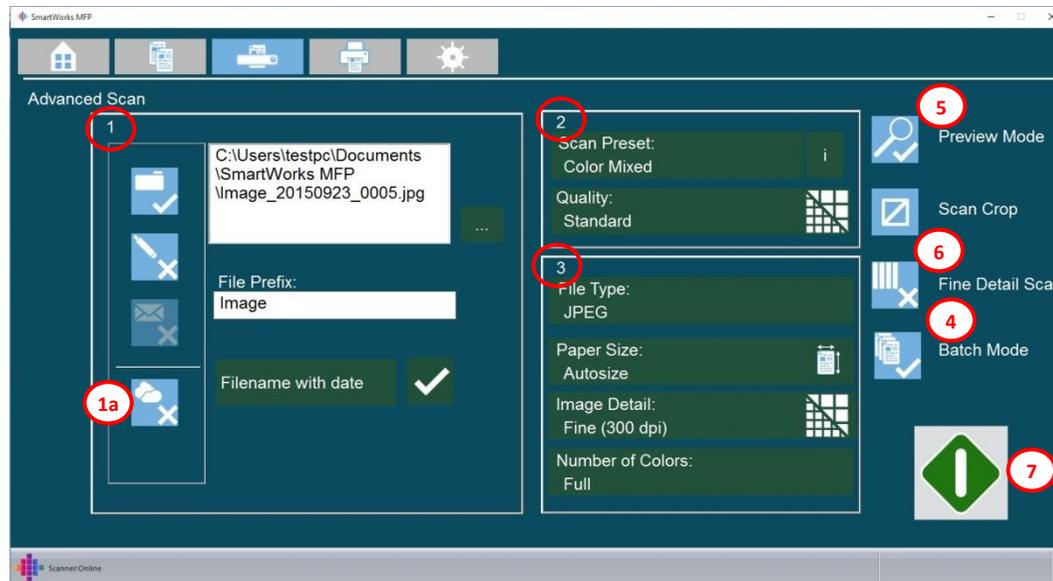


1	<p>Select scan file output to Folder, USB drive or Email. Browse to select alternative folder if required. Edit Filename prefix if required. Add date within scan filename if required.</p>
1a	<p>Select Cloud ON to make a copy of the scan file on the Cloud</p>
2	<p>Select SCAN Preset:</p> <ul style="list-style-type: none"> • Color Photo, Mixed, Graphics, Lines • Gray Photos, Lines • BW, BW Cleanup 1, 2, 3 • User Preset* <p>Select Quality Mode</p>
3	<p>Adjust Original document settings if required</p>
4	<p>Select Batch Mode OFF</p>
5	<p>Select Preview Mode ON</p>
6	<p>Select Fine Detail On/Off. Select Auto Crop On/Off. (See Scanner Preferences)</p>
7	<p>Insert document & press GREEN button</p>
8	<p>Adjust preview image on screen, repeating as necessary: Adjust Brightness / White Point / Black Point / Sharpening / Deskew / Crop / Invert / Mirror / View & Zoom RGB levels **</p>
9	<p>Press GREEN button to accept edits & save OR 10 to Cancel job</p>



11	If File Type = Multipage PDF** Scan as normal, and then add pages as required.
* Please see - Create/Delete a User Preset	
** SmartWorks MFP Plus version only.	

3.7 Advanced BATCH SCAN with Preview

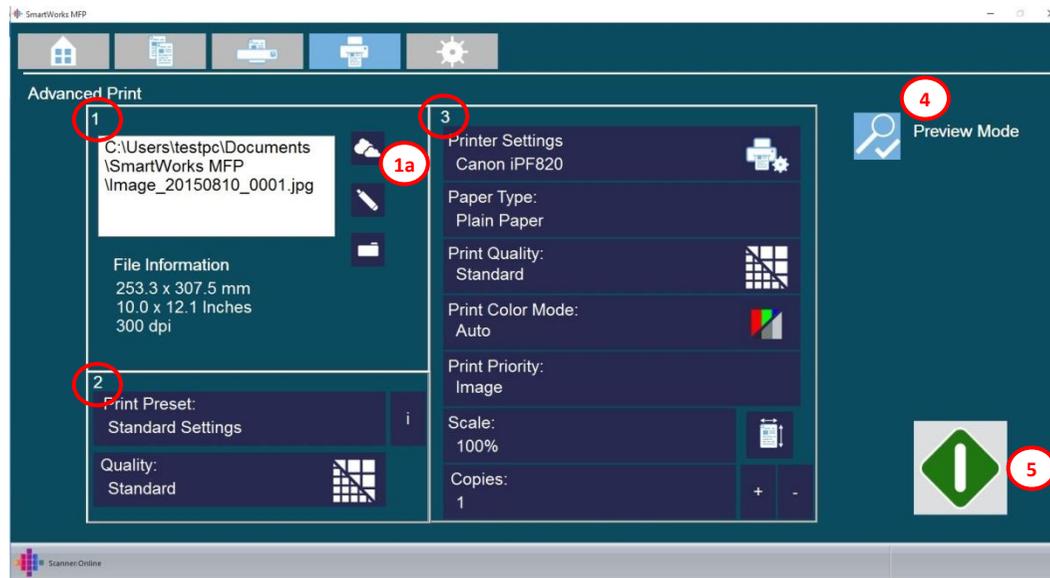


1	<p>Select scan file output to Folder or USB drive. Browse to select alternative folder if required. Edit Filename prefix if required. Add date within scan filename if required.</p>
1a	<p>Select Cloud ON to make a copy of the scan file on the Cloud</p>
2	<p>Select SCAN Preset:</p> <ul style="list-style-type: none"> • Color Photo, Mixed, Graphics, Lines • Gray Photos, Lines • BW, BW Cleanup 1, 2, 3 • User Preset* <p>Select Quality Mode</p>
3	<p>Adjust Original document if required</p>
4	<p>Select Batch Mode ON</p>
5	<p>Select Preview Mode ON</p>
6	<p>Select Fine Detail On/Off. Select Auto Crop On/Off. (See Scanner Preferences)</p>
7	<p>Insert document & press GREEN button</p>
8	<p>Insert next document or press PAUSE to stop Batch scanning.</p>



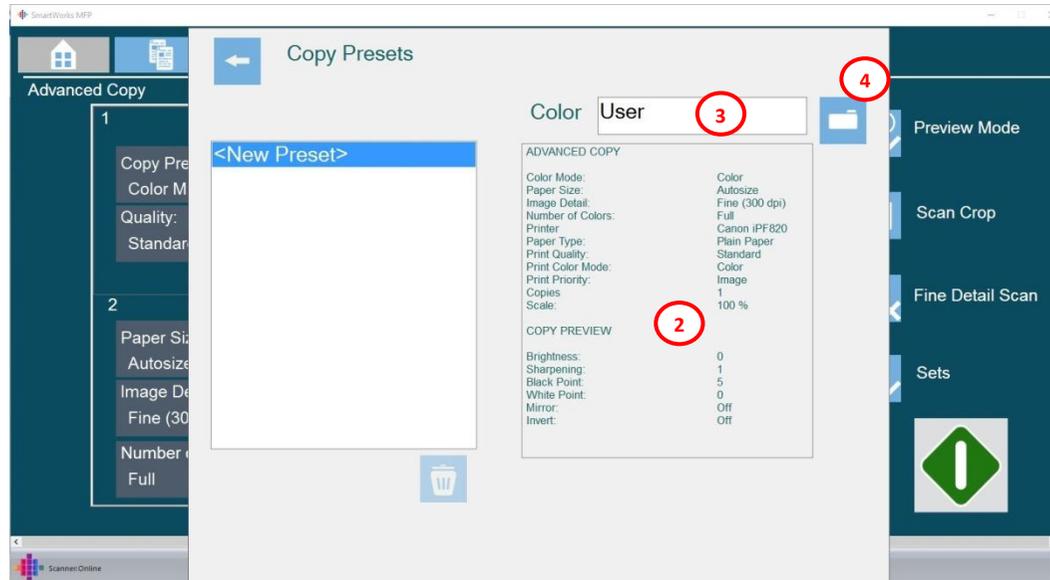
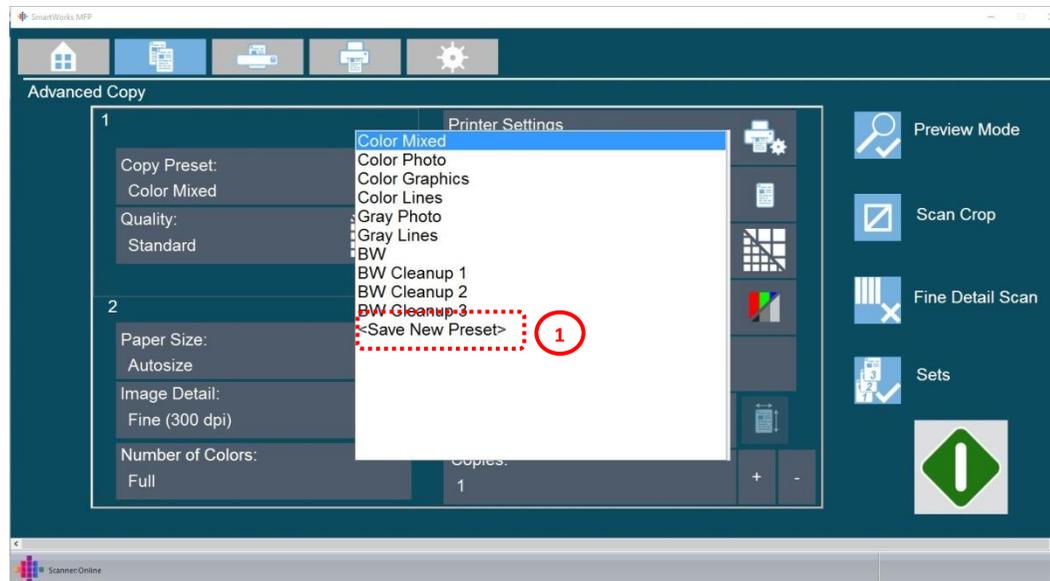
9	Adjust preview image on screen, repeating as necessary: Adjust Brightness / White Point / Black Point / Sharpening / Deskew / Crop / Invert / Mirror / View & Zoom RGB levels **
10	Press GREEN button to accept edits & save OR 11 to Cancel job
* Please see - Create/Delete a User Preset	
** SmartWorks MFP Plus version only.	

3.8 Advanced PRINT with Preview



1	Select the source of the file***** to be printed. Once selected the Green button will appear.
1a	Selecting the Cloud will allow printing of SmartWorks MFP files from the Cloud. SmartWorks MFP single page files only.
2	Select PRINT Preset (Limited by color of file to be printed): <ul style="list-style-type: none"> • “Standard Setting” (no changes) • Color Photo, Mixed, Graphics, Lines • Gray Photos, Lines • User Preset* Select Quality Mode
3	Adjust Print settings if required **
4	Select Preview Mode ON
5	Insert document & press GREEN button
6	Adjust preview image on screen, repeating as necessary: Adjust Brightness / White Point / Black Point / Sharpening / Deskew / Crop / Invert / Mirror / View & Zoom RGB levels ****
7	Press GREEN button to accept edits & print OR 8 to Cancel job ***
* Please see - Create/Delete a User Preset	
** “Paper Type, Print Quality, Color Mode & Print Priority & Copies” overwrite the Windows printer driver settings. “Scale” is applied independently.	
*** Cancel printing by pressing the red button. If this button has returned to green, cancel using the control panel on the printer.	
**** SmartWorks MFP Plus version only.	
***** SmartWorks MFP single page files only. SmartWorks MFP Plus version will send other PDF files to DPS for printing.	

3.9 Create/Delete a User Presets

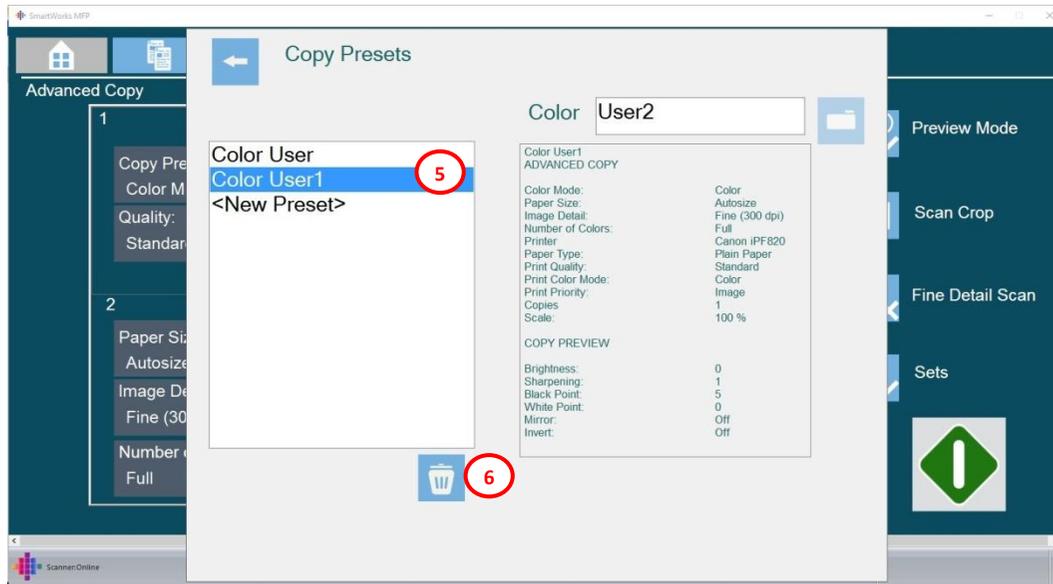


Following a successful COPY, SCAN or PRINT save the last used settings as a User Preset so the same settings can be used in the future.

Presets are specific to the COPY, SCAN or PRINT function where they were created.

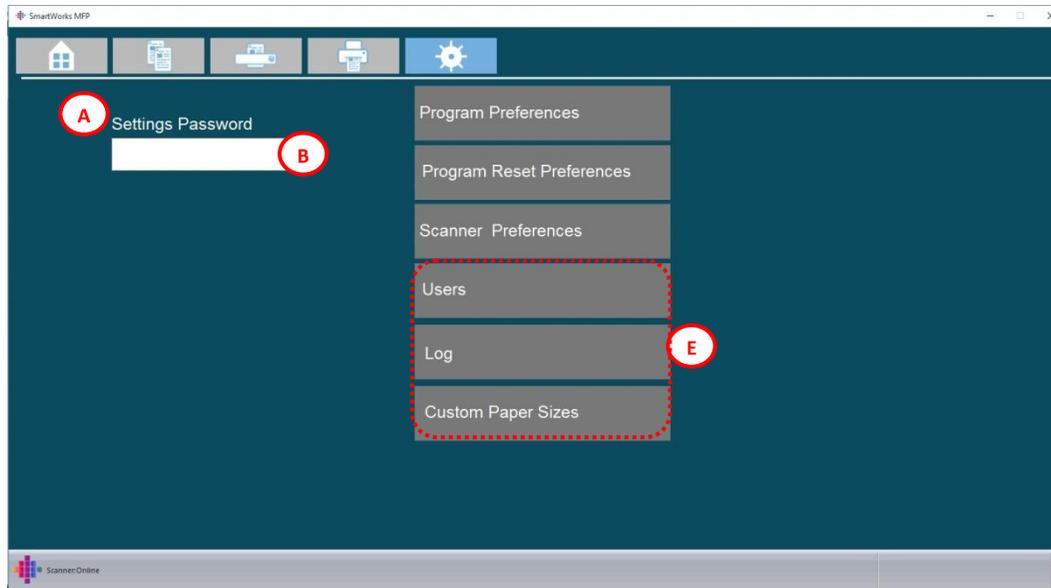
The maximum number of User Presets per function is 6. When the limit is reached a previous User Preset must be deleted before a new one can be saved.

- | | |
|---|--|
| 1 | Select <Save New Preset> |
| 2 | Review the last used settings. If not as required, repeat the SCAN, COPY or PRINT process with the desired settings before selecting <Save New Preset> |
| 3 | Edit the Preset Name if required |
| 4 | Save the new Preset |

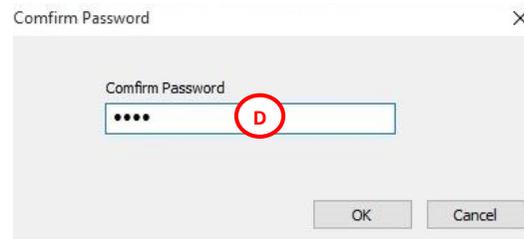
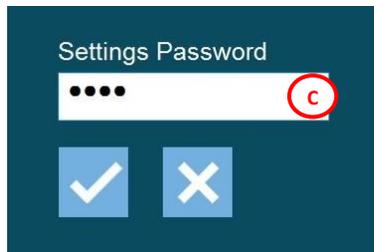


- | | |
|---|--|
| 5 | To delete a User Preset, select the Preset |
| 6 | Delete the Preset |

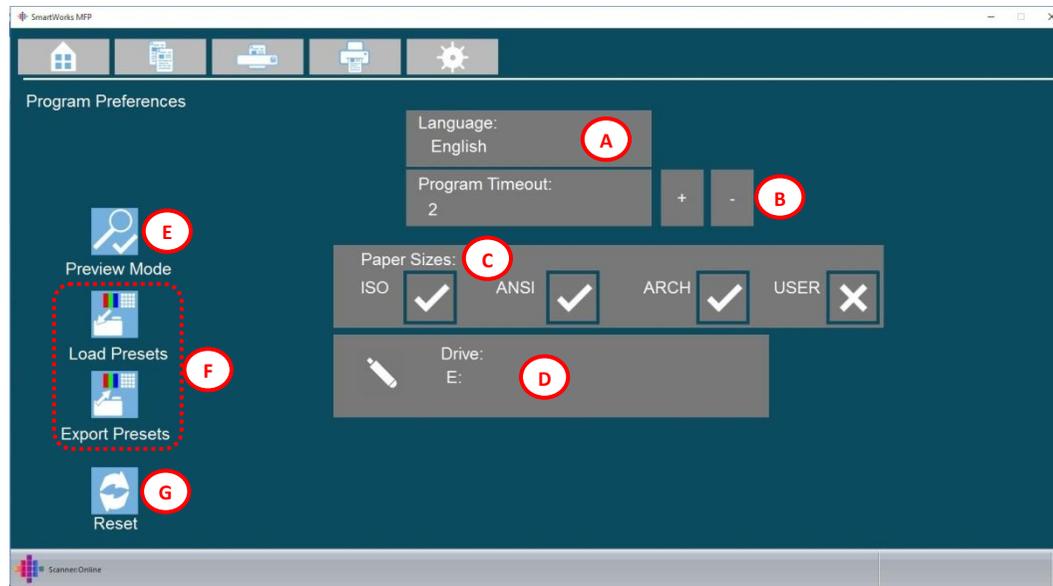
4.1 Settings



A	Password protect (Leave blank for no password).
B	If a password has been set, type it to allow access to Preferences pages.
C	To set a password, enter a password and accept.
D	Enter the password again and press OK to set.
E	Users, Log & User Paper Sizes.*
*SmartWorks MFP PLUS version only.	

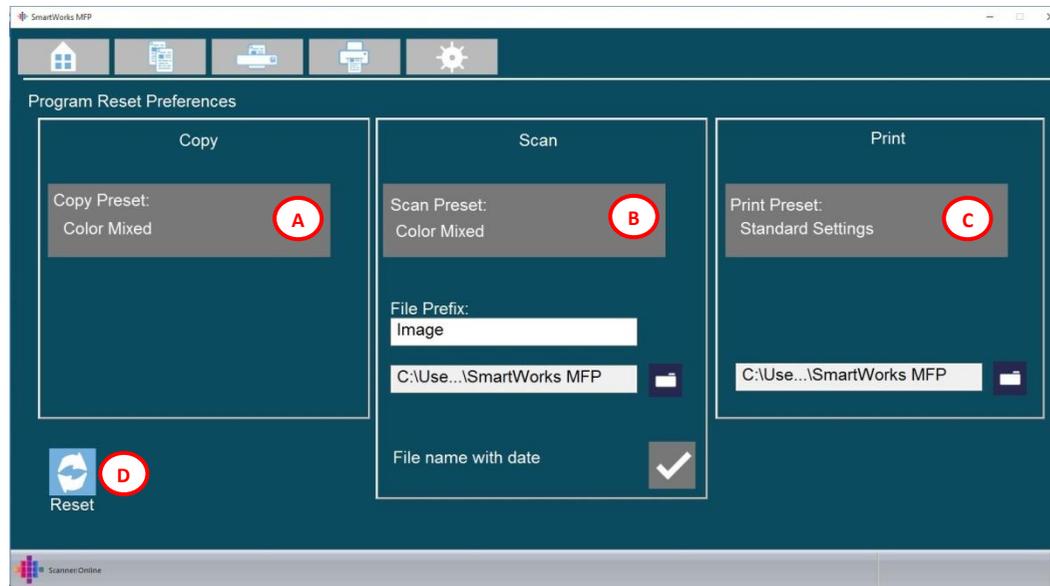


4.2 Program Preferences



A	Select Language – Restart SmartWorks MFP to take effect.
B	Set Time with no activity for program to reset to Home Page
C	Select original document Paper Sizes to display on COPY or SCAN page. User Paper Sizes.*
D	USB stick default drive letter
E	Preview Mode ON/OFF at program reset
F	Export User created Presets to file. Import User created Presets from file. Use to share User Presets between MFP systems.
G	Select Factory defaults for this page
*SmartWorks MFP PLUS version only.	

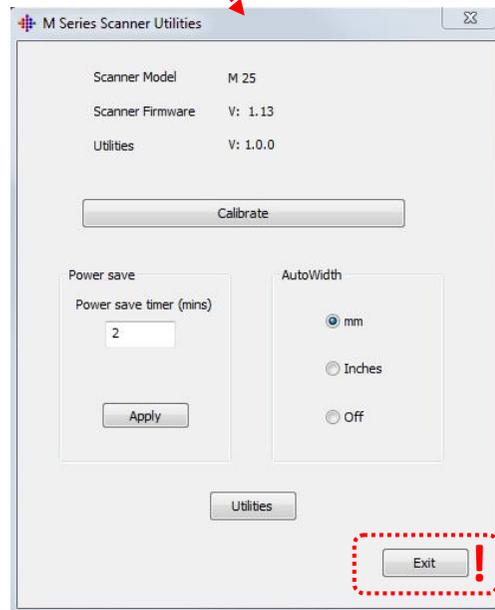
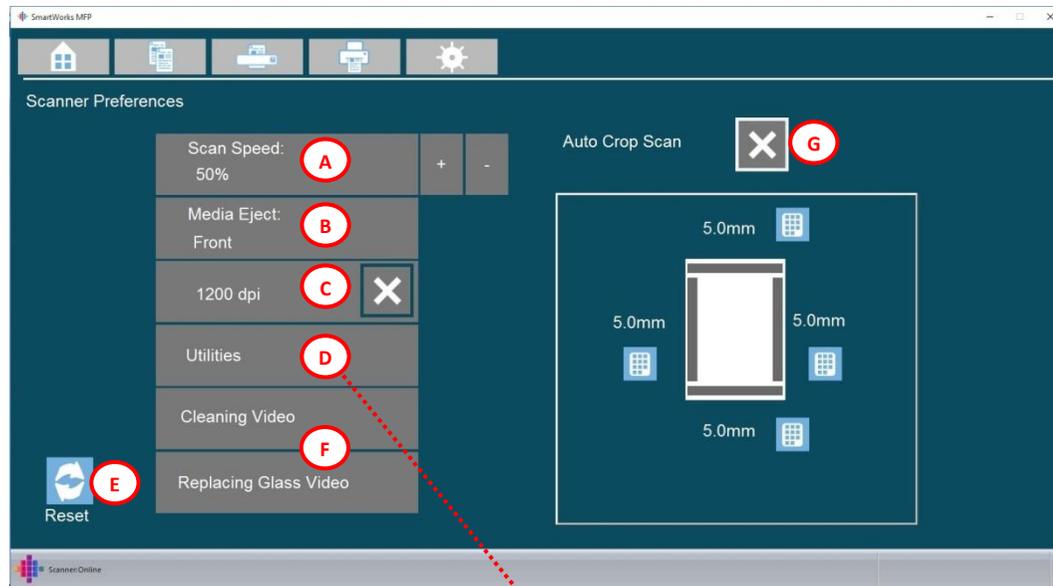
4.3 Program Reset Preferences

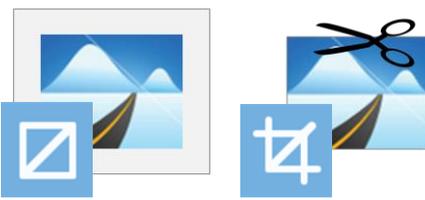


Set preferences program will reset to after timeout or when the reset button is pressed on a page

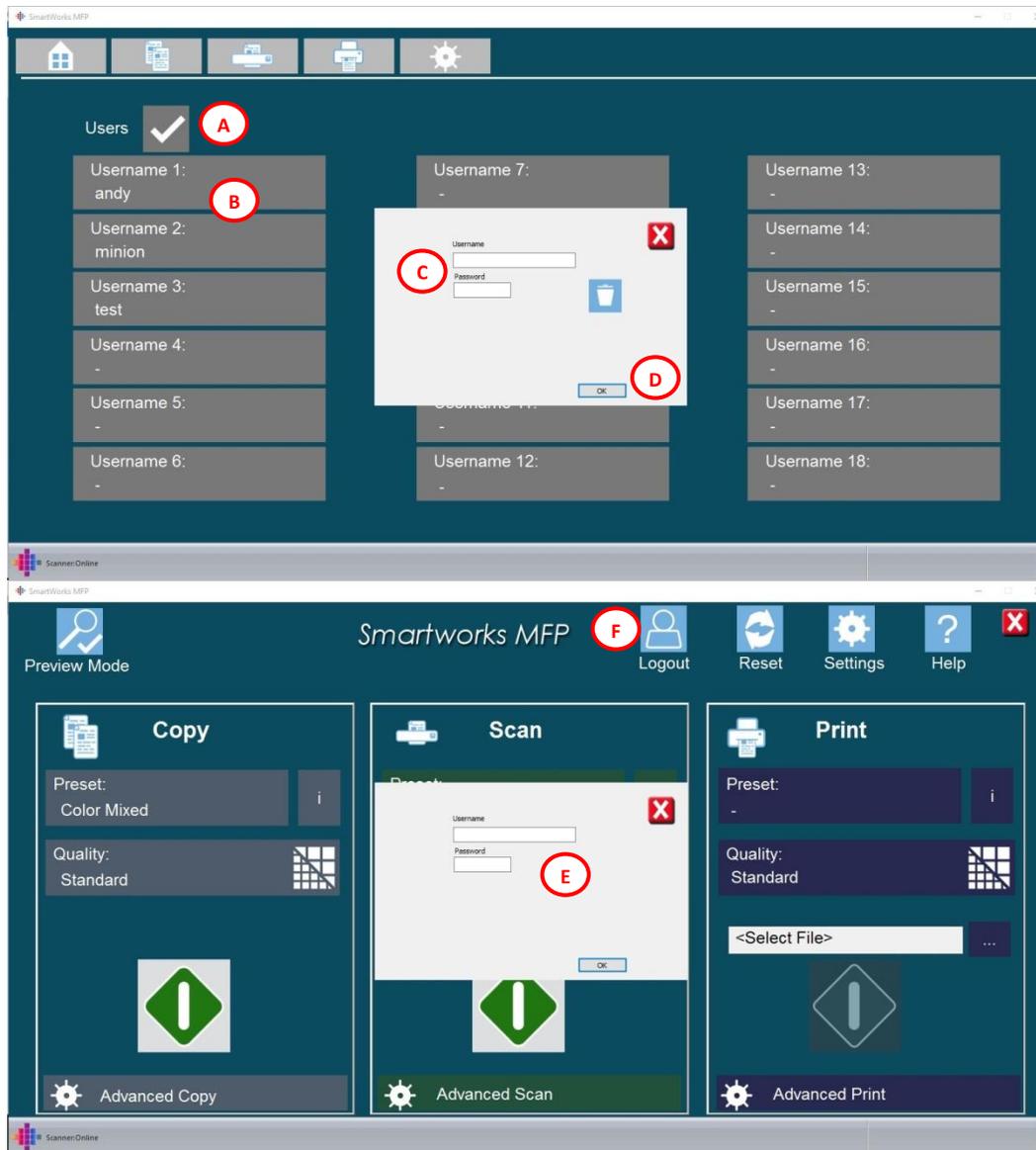
A	COPY Preset
B	SCAN Preset, Filename prefix & scan save folder. Add date within scan filename if required.
C	PRINT Preset & search folder
D	Select Factory defaults for this page

4.4 Scanner Preferences



A	SCAN speed (Slow for delicate documents or to prevent stop/start scanning)
B	Media eject from scanner to front or rear
C	Enable 1200dpi scan mode.
<p>WARNING: Very high Image Detail (scan resolution dpi) can result in extremely large files. This will cause very long processing times, very slow cloud communications and can reach the limits of the file size format or Operating System.</p>	
D	Utilities
E	Factory defaults for this page
F	Display maintenance videos if connected to the Internet.
G	<p>Select the size of a border to be automatically cropped during the SCAN or COPY functions.</p>
	

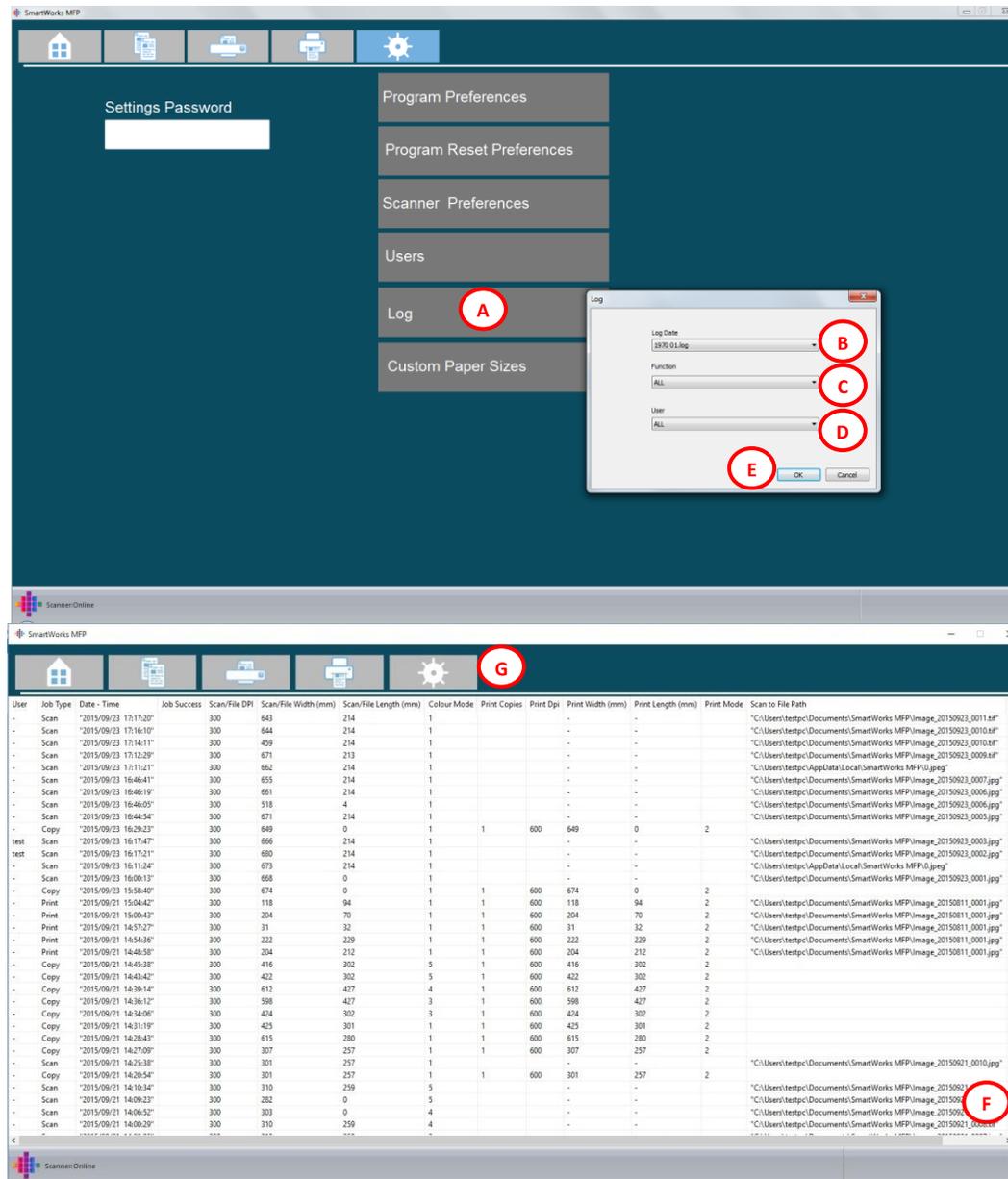
4.5 User Accounts



Note: The Settings pages should be password protected in order to prevent users accessing the User Accounts page. See 4.1 Settings.

(A)	Enable User Accounts
(B)	Select the User to edit
(C)	Enter Username and/or password
(D)	Save user
(E)	If User Accounts are enabled, the user will have to enter their Username and/or password to use the software
(F)	When the user has finished, they should logout, ready for the next user. When the program times out, the user will be logged out automatically.

4.6 Job Log



A	Select Log.
B	Select the year and month of data to view.
C	Select the function to be viewed.
D	Select the user whose data is to be viewed.
E	Select OK.
F	Use the sliders to view all the data.
G	Select Settings to close the Job Log window.

4.7 User Paper Sizes

The image shows two screenshots of the SmartWorks MFP software interface. The top screenshot displays the 'Custom PaperSizes' window with a list of six paper sizes. A dialog box is open over the list, showing input fields for 'Width' and 'Length', both set to '200'. The bottom screenshot shows the 'Advanced Copy' window with a 'Printer Settings' dropdown menu open, listing various paper sizes including ARCH A through ARCH E1 and #0 through #5. The #5 option (600 mm x 600mm) is highlighted.

Custom PaperSizes

- #1: 152mm x 152mm
- #2: 200mm x 200mm
- #3: 300mm x 300mm
- #4: 400mm x 400mm
- #5: 500mm x 500mm
- #6: 600mm x 600mm

Advanced Copy

Printer Settings

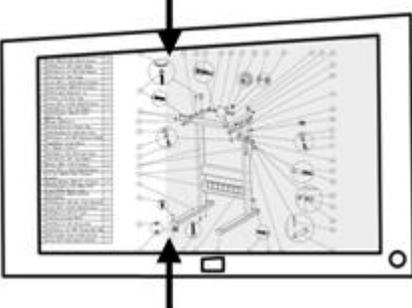
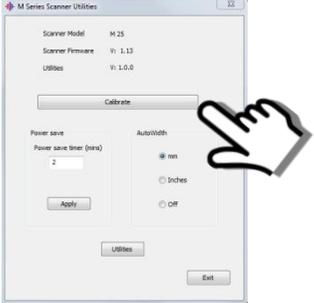
- ARCH A
- ARCH A (L)
- ARCH B
- ARCH B (L)
- ARCH C
- ARCH C (L)
- ARCH D
- ARCH D (L)
- ARCH E
- ARCH E1
- #0 (152 mm x 152mm)
- #1 (200 mm x 200mm)
- #2 (300 mm x 300mm)
- #3 (400 mm x 400mm)
- #4 (500 mm x 500mm)
- #5 (600 mm x 600mm)

A	Select the User Paper Size to edit.
B	Select the width and length of paper size.
C	Select OK.
D	Select User paper size as required.
<p>Note: User paper sizes must be enabled in Program Preferences to be visible on the SCAN and COPY pages.</p>	

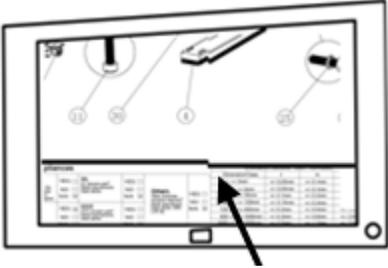
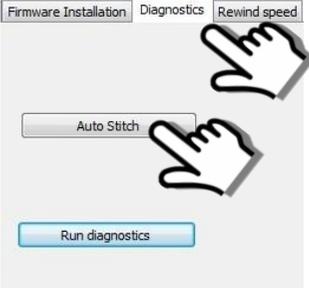
5.1 In case of error

In case of error, complete the following steps:	
1	Close SmartWorks MFP software
2	Cancel any print jobs using the control panel on the printer
3	Remove any documents from the scanner
4	Power off the scanner, wait 10 seconds and power on the scanner
5	Restart SmartWorks MFP software

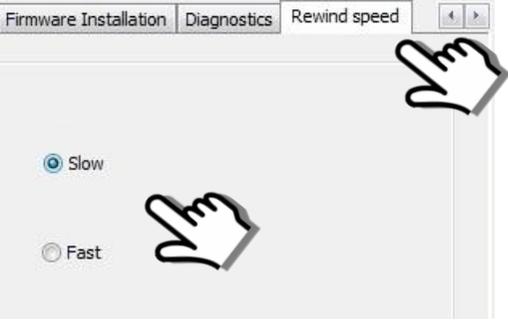
5.2 Scanner Calibration

Fault	M 25/40 Scanner Calibration
<p data-bbox="365 231 660 256">Variation in background.</p> 	<p data-bbox="851 231 1727 256">Start M series Utilities, select Calibrate and follow on screen instructions.</p>  <ol data-bbox="851 571 1825 710" style="list-style-type: none"><li data-bbox="851 571 1377 598">(a) It will take approx. 2-3 min. to complete<li data-bbox="851 603 1825 671">(b) When completed, advance the target out of the scanner by pressing the FWD arrow on the Scanner. Put the target in the box for safe keeping.<li data-bbox="851 676 1220 703">(c) Close the Utilities program

5.3 Scanner Diagnostics - AutoStitch

Fault	M 25/40 Scanner Diagnostics
<p data-bbox="327 233 495 256">Misalignment</p>  <p>The diagram shows a scanner's internal components with four numbered callouts (1, 2, 3, 4) pointing to specific parts. An arrow points to a table below the diagram, which lists various scanner parameters and their current values.</p>	<p data-bbox="813 233 1899 296">Start M series Utilities, select Utilities, then the Diagnostics page and Auto Stitch. Follow on screen instructions.</p>   <p>The first screenshot shows the 'M Series Scanner Utilities' window. It displays scanner information: Model M 25, Firmware V: 1.13, and Utilities V: 1.0.0. There is a 'Calibrate' button. Under 'Power save', the 'Power save timer (mins)' is set to 2. Under 'AutoStitch', the 'mm' option is selected. An arrow points to the 'Utilities' button at the bottom. The second screenshot shows the 'Diagnostics' menu with options for 'Firmware Installation', 'Diagnostics', and 'Rewind speed'. The 'Auto Stitch' button is highlighted with an arrow, and the 'Run diagnostics' button is also highlighted with an arrow.</p> <ol data-bbox="864 608 1910 743" style="list-style-type: none">It will take approx. 2-3 min. to completeWhen completed, advance the target out of the scanner by pressing the FWD arrow on the Scanner. Put the target in the box for safe keeping.Close the Utilities program

5.4 M 25/40 Scanner – Rewind Speed

Options	Scanner Rewind Options
<p>Documents can be ejected to front or rear of the scanner – See 4.4 Scanner Preferences. If ejected to the front, select:</p> <p>Fast Rewind - Documents rewind fast and are released by the scanner.</p> <p>Slow Rewind - Documents rewind slower and are held by the scanner.</p>	<p>Start M series Utilities, select Utilities, then the Rewind Speed page.</p>   <p>(a) Select Rewind speed as required. (b) Close the Utilities program</p>

5.5 Email notes

For easier e-mail transfer choose a lower Scan resolution to minimize file size
An email application must be loaded onto the same PC as the SmartWorks MFP program.
Following a scan to email function, a new e-mail message will open with the scan file automatically attached
Simply address the e-mail, add any note to the recipient(s) and send.